**The Annual Quality Assurance Report (AQAR)**

**of the IQAC – Year 2009-10**



**Track ID -** MPCOGN13466

**Submitted by**

**IQAC**

**Mahatma Gandhi Post-Graduate College,**

**Kareli. Distt. Narsingpur (M.P.)**

**ANNUAL QUALITY ASSURANCE REPORT OF THE IQAC FOR THE**

**SESSION 2009-10**

**A Q A R Report**

**Year of Report: 2009-10**

**Part A: The plan of action chalked out by the IQAC in the beginning of the year**

**towards quality enhancement and the outcome achieved by the end of the**

**year**

**1. Following was the action plan chalked out by the IQAC in the beginning**

**of the year for the academic session 2009-10**

* Extension of Class rooms.
* New Construction of Girls Common room.

Guest Lecture will be organized in different Departments.

* Celebration of important days of the year ( Environment day, Hindi day, Science day Gandhi Jaynti etc.)
* Alumni association meet & parent teacher meet to be continued.
* New Books for library will be procured.
* Healthy practices will be continued.
* To conduct seminars for PG students to develop presentation skills.

 To carry out B.J.C. students dissertation and job oriented projects.

 To organize carrier guidance lectures.

* Gym Building Construction.
* To follow the academic calendar of University.

 To conduct cultural programme and sports for students.

**1. Out come at the end of the Session**

 The Construction Continued

 The Construction of Girls Common room is Continued.

* Number of Computers for computer lab are purchased.
* Guest Lecture are organized in different Departments.
* World AIDS day, Environment day, Hindi day and Science day were

celebrated.

 Independence day, Teachers Day Gandhi Jayanti, and Republic day were celebrated.

* Alumni, parent teacher meetings and health checkup camps were

organized.

* New Books for library have been purchased.

 Internship programme for U.G. students was conducted

 U.G. students presented seminars through power point presentation on

different topics.

* B.J.C. students carried out dissertation and job oriented projects.

 Students of UG and PG completed dissertation and JOP.

* Gym Building Construction Continued.

 College has followed the academic calendar of University.

 Cultural programme and sports for students has been conducted.

**Part B:-**

**1. Activities reflecting goals and objectives of the institution**

Throughout the year, the regular activities of the college were organized as

per the academic calendar declared by Rani Durgavati Vishwavidyalaya Jabalpur,

which this college is affiliated.

Some of the activities are as under :

a) Sports Students participated at university level in various games.

b) Cultural activities which included Rangoli, Mehandi, Essay writing,

Debate competition, Antakshari, Solo song, Group Song , Dance

competition etc.

c) Students Union Election

d) NCC Activities.

e) Activities during NSS Camps.

f) Red Cross Activities

**2. New Academic Programmes initiated (UG and PG)**

Nil

**3. Innovations in curricular design and transaction**

Nil

**4. Inter-disciplinary programmes started**

Nil

**5. Examination reforms implemented**

As the college is affiliated to the Rani Durgavati Vishwavidyalaya Jabalpur, it has to follow all rules and regulations, which are set by the University itself.

\* The comprehensive continuous evaluation process has been strengthened with the introduction of Semester System.

\* Marks of these exams are entered systematically in properly developed booklets and provision is made to notify the marks obtained to the students. These booklets are signed by the concerned teachers, HOD, Principal and then forwarded to Rani Durgavati Vishwavidyalaya Jabalpur. Marks obtained are accredited in the mark-sheet.

\* Semester pattern is followed at UG level as well as in subjects offering PG programmes.

**6. Candidates qualified: NET/SLET/GATE etc.**

Exact Number is not available; as the students do not inform the college once

they leave it.

**7. Initiative towards faculty development programme**

 Lectures on Different topics Such as personality development were organized by various departments and Carrier Guidance Cell.

**8. Total number of seminars /workshops conducted**

* Special Programme on Solar eclipse organized by department of Physics (21.07.2009)
* One day seminar on Effect of Chemicals at college level by Chemistry department was organized (21.01.2010)
* One day seminar on Pollution at college level by Botany department was organized (26.02.2010)

**9. Research Projects**

**a) Newly implemented: Nil**

**b) Running :**   **Nil**

**d) Completed : Nil**

**Patents generated, if any :**

NIL

**10. New collaborative research programmes**

NIL

**11. Research grants received from various agencies**

Nil

**12. Details of research scholar**

a) Commerce : 04 registered , awarded - Nil

b) Sociology: 02 registered, awarded – Nil

The college is not research center yet three faculty members are guiding research scholars.

**14. Citation index faculty members and impact factor:** 01

**15. Honors/ Awards to the faculty:** Nil

**16. Internal resources generated**

College generates internal resources though the following self-financing courses:

|  |  |
| --- | --- |
| **S. No.** | **Programme (B.Sc. B. Com etc.)** |
| 1. | B.Com. (Computer Application) |
| 2. | B.Sc. (Microbiology) |
| 3. | B.Sc. (Computer Science) |
| 4. | B.Sc. (Computer Application) |
| 5. | B.C.A. |
| 6. | BJC |

17. **Details of department getting SAP, CONSIST (ASSIST) / DST / FIST, etc.**

Nil

**18**. **Community services**

a) In the presence of Shri R. P. Tihaiya Retd. Distt. & Session Judge & Chairman of the College and Shri Rashik Lal Parmar Retd. Dy. Collector, and Shri P. L. Rai, Secretary Adarsh Shikshan samiti number of trees are planted in the Village Kodasa on 20.08.2009 at the occasion of sadhbwana divasby N.S.S. and N.C.C volunteers under the guidance of N.S.S. Progarmme officer and N.C.C. Officer

b) Blood Donation Camp was organized in College date 11.11.2009.

c) General Health checkup camps for UG , PG and staff in college premises.

d) Environment awareness programme.

e) Intercollegiate Debate competition.

f) Awareness regarding prohibition of tobacco Smoking.

**19. Teachers and officers newly recruited: 06 -** Recruited on contract basis

**20. Teaching-Non teaching staff ratio: 1.53:1**

**21**. **Improvements in the library services**

a) Number of reference books is increased.

b) Journals and magazines are continued.

**22**. **New books/journals subscribed and their cost**

a) New books: Rs., 167000.00/-

b) Journals: Rs.- 41300/-

23. **Courses in which student assessment of teachers is introduced and**

**the action taken on students feedback**

Most of the students were of the view that more use of teaching aids should be

done while teaching. Some student showed interest in-group discussion and

personality development programs.

24. **Unit cost of education:**

**a. With Salary – 8851.53 b. Without Salary – 3381.17**

25. **Computerization of administration and the process of admission and**

**examination result, issue of certificates**

Fee collection, compilation of results, and other data are already being done though computer.

26. **Increase in the infrastructural facilities**

o Computer in U.G. lab.

o Equipment Purchased for U.G. labs.

o Sports Facilities provided for students.

27. **Technology up gradation**

T. V. purchased to upgrade the teaching in the departments.

28. **Computer and internet access and training to teachers and students**

The college organized training program for teaching and non-teaching staff.

29. **Financial aid to students**

 SC Scholarship by state GOVT. – 165950.00

 ST Scholarship by state GOVT. – 51045.00

 OBC Scholarship by state GOVT. Rs. – 502400.00

 Disable Scholarship -Nil-.

 Ph.D. Scholarship -Nil-.

* By College – Financial aid of Rs. 5000/- to the students.

30. **Support from the Alumni Association and its Activities**

The alumni of the college are employed at different places and holding good

positions. They are always ready to cooperate at each and every step for the

development of the college. They guide and provide suggestions and encourage to college students.

31. **Support from the Parent -Teachers Association and its Activities**

Parent Teacher meet were arranged respectively in the college. Parents

showed satisfaction over the discipline and result.

32. **Health services:**

Different activities conducted by Health and Hygiene committee

a) College organized health checkup programme for students as well as teaching and non-teaching staff once in year in the month of 25 August 2009.

b) Awareness and impact of fast food and Cold drinks on youth life (07.09.2009)

c) Protection from Dust and allergy (27.11.2009)

d) Various lectures were arranged time to time on healthcare by the respective experts.

e) Health check up for students as well as teaching and non-teaching staff.

**33.** **Performance in sports activities**

Students of the College Participate in various games and sports as – Cricket, Badminton, Kabbidi, Wrestling, Race at university, inter-university and at state level.

**34**. **Incentives to outstanding sportspersons**

Merit certificates and mementos are given for outstanding performance.

35. **Student achievements and awards**

Merit position in University - Nil

National level participation in NCC - 09 Students

**36.** **Activities of the Guidance and Counseling cell**

 Lecture on Personality development for various exams (28.01.2010)

 Lecture on Preparation of Banking exams (23.02.2010 )

**37. Placement services provide to students**

Different private sector companies have been invited by placement cell of

college for selection of students.

**38. Development programmes for non teaching staff**

Computer training program was organized for non-teaching and library staff

of the college.

**39**. **Best practices of the institution**

a) Admission process is very fair.

b) Regular theory and practical classes are held and emphasis is laid on

completion of syllabi.

c) Lectures on overall personality development of the students

organized.

d) Examination system is very fair.

e) Awards are given to the students for their excellence in studies,

sports and other cultural activities.

f) Health Check up is done for students as well as teaching and non-teaching staff.

40. **Linkages development with National/International, academic / research bodies.**

Nil

**Part-C: Detail the plans of the institution for the next year**

Following is the action plan in addition to the regular activities of the college

a.) C.C.E. test shall be conducted for the students.

b.) Appraisal of the teachers by the students shall be Continued.

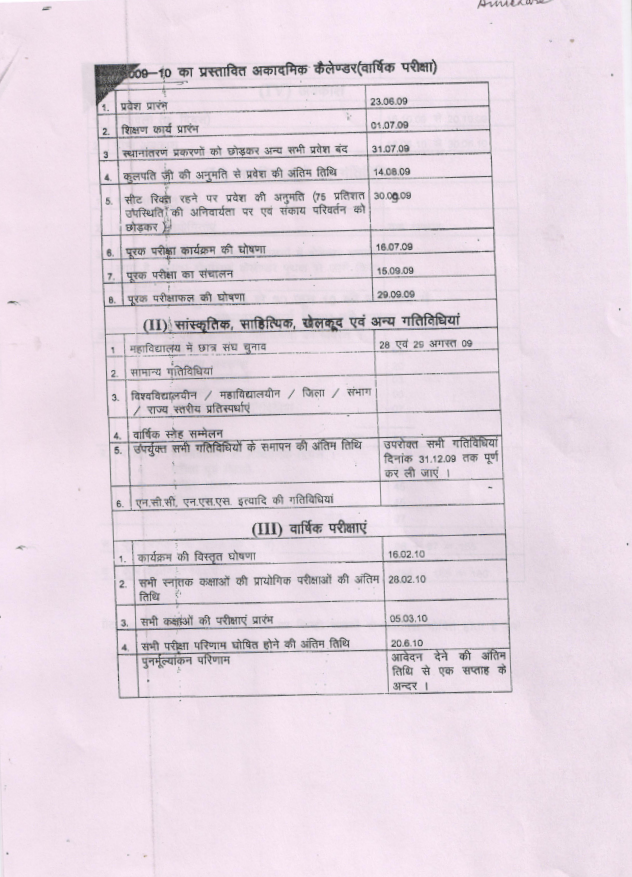
c.) Emphasis shall be given on faculty development programs and active

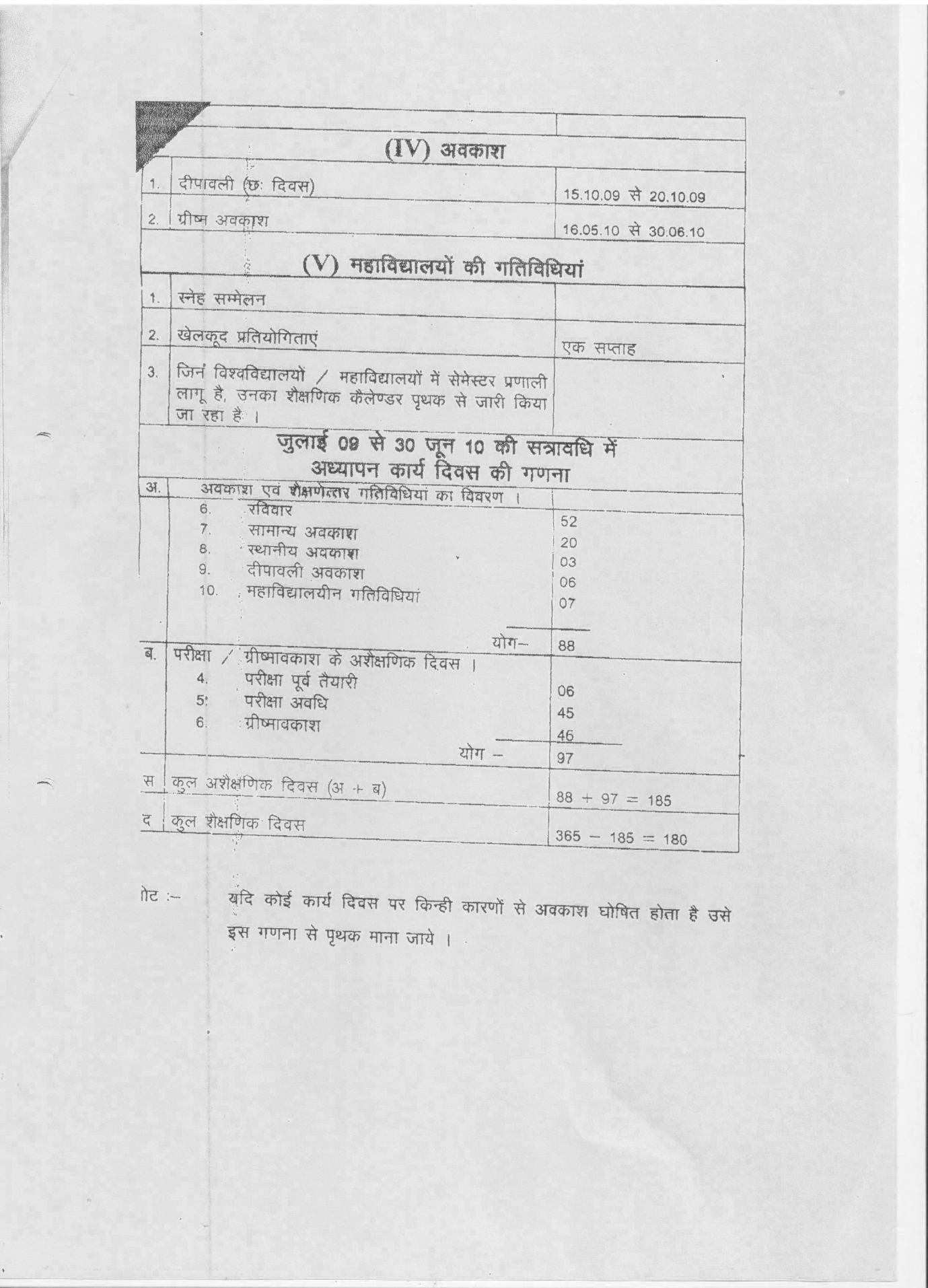
involvement of student in various activities of the college.

***Name - Dr. P. K. Khare Name – Dr. R. K. Acharya***

***Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC***

***\_\_\_\_\_\_\_\*\*\*\_\_\_\_\_\_\_***

****

****

**List of the students getting awards**

**2009-10**

1. Sports
2. Sunil Patel - B.Com III - Kabbaddi
3. Sandeep yadav - B.Com III -Kabbaddi
4. Shailendra Kaurav -B.Com III -Chess
5. On-Merits

a. Joyti Kourav -B.A.

b. Surbhi Jain -B.Com.

c. Poornima Soni -B.Sc.

d. Shushant Joshi -B.C.A

e. Amrita Soni -M.A.

f. Poorvi Agarwal -M.Com

g. Mithlesh Gupta -BJC

1. Cultural Events

a. Swati Tiwari -B.Com Final -Solo Song and group Song

b. Yogesh Khare -B.A. II -Drama

c. Dharmendra Padwar -B.Com I -Group Song

d. Arti Kaurav -B.Sc. III -Mono Play

e. Shikha Sharma -B.A. II -Parody

f. Varun Nayak -B.Com I -Western Dance

g. Swati Tiwari -B.com Final -Debate

**Scholarship given to the students**

**On the memory of smt. Icharaj Bai**

**2009-10**

1. Surbhi Jain - B.Com VI sem - Rs. 1000/-
2. Poornima Soni -B.Sc. VI sem - Rs. 1000/-
3. Amrita Soni - M.A. IV sem - Rs. 1000/-
4. Porvi Agarwal - M.Com IV sem - Rs. 1000/-
5. Amita Bathacharya - B.Com VI sem - Rs. 500/-
6. Kritika Soni -B.A. VI - Rs. 500/-